



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 18-024**

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**TO:** Charter School Administrators, Directors, and Principals

**FROM:** Lyle Friesen, Deputy Associate Superintendent of School Finance

**DATE:** November 1, 2017

**SUBJECT:** November 1, 2017 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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Please be advised that the November 1, 2017 apportionment has been completed. The CHAR 55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.azed.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on their 100<sup>th</sup> day counts submitted on October 3, 2017 by 5:00PM. ADM 46-1, SPED 28 and ELL28 report is available for download and review from the School Finance website. If the charter has any concerns or questions regarding the ADM, SPED, and ELL report, please contact the assigned account analyst for the charter at: [SFAnalystTeam@azed.gov](mailto:SFAnalystTeam@azed.gov)

**Please Note:** FY 2018 AzEDS ADM, SPED, and ELL results were used for all charters in the November 1, 2017 calculation of state aid. Please check your ADM20, SPED20, and ELL20 reports, which are available via [ADEConnect](http://www.azed.gov/mowr/). Data was pushed for payment on October 4, using results from the October 3, 2017, 5:00PM data capture. Please contact SF Analyst Team the School Finance Account Analysts at [SFAnalystTeam@azed.gov](mailto:SFAnalystTeam@azed.gov) with questions regarding these reports.

**Items included in the November 1, 2017 CHAR calculations:**

- **Preliminary Charter Additional Assistance reduction**, \$18,656,000, per House Bill 2545, Chapter 304, Sec. 11, was included by August 1<sup>st</sup> payment.
- **K-3 Reading:** All Charter Districts must apply and be approved by the State Board of Education prior to the release of K-3 Reading Funding. Please see information available at: <http://www.azed.gov/mowr/> Charter Districts approved at the September 25, 2017 have been included in the November 1, 1017 equalization calculation.

For any questions regarding November 1, 2017 charter equalization calculation, please email [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov). Please contact the School Finance Analyst Team if you have any questions about your estimated counts or other required student information at: [SFAanalystTeam@azed.gov](mailto:SFAanalystTeam@azed.gov)